

Halford Parish Council

A member of the Warwickshire and West Midlands Association of Local Councils

Minutes of the Annual Parish Council Meeting held at Halford Village Hall on Wednesday the 8th of May 2024 commencing at 7.00 pm

Present: Cllr Nick Gale (in the Chair)

Councillors Mark Arthur, Gary Cooper, Gerald Newell and Sarah Whalley-Hoggins

County Councillor Izzi Seccombe and District Councillor Malcolm Littlewood

Apologies: None

Clerk: Karen Parnell - One member of the public was present

1. To Elect a Chairman for the ensuing Municipal Year.

Gerald Newell Proposed Mark Arthur Seconded – Position accepted by Nick Gale

2. To Elect a Vice-Chairman for the ensuing Municipal Year.

Nick Gale Proposed Gerald Newell Seconded – Position accepted by Gerald Newell

3. Disclosure of Interests. Councillors are asked to declare personal interests in any items on the agenda. Councillors are reminded that the Code of Conduct that takes effect from May 2021 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek to influence a decision about the matter.

There were no disclosures of interests.

4. Minutes of the Parish Council Meeting held in March 2024

Were agreed by the Council to be an accurate record of the meeting, and were duly signed off by the Chairman as such.

5. Matters arising therefrom and new matters.

Village Maintenance – Replacement Noticeboard Deferred to July PC meeting.

Fly Tipping in the area has been reported to Streetscene at SDC for action.

Outstanding WCC matters will be progress chased including a broken 30mph sign, trees on the snicket, flooding on the Fosse Way crossing, keep clear signs and a broken sign on Armscote Road. Bollards leaning were also noted.

Mowing of The Leys is being done according to contract and should raking be required that would be down to residents to action.

6. Planning:

Application(s) reference: 24/00260/LBC

Proposed : Replacement of three first floor timber windows to rear elevation for hardwood slim line double glazed windows

At : Angel Cottage, Paradise Row, Fosse Way, Halford Shipston-on-Stour

For : Mr Mark Humphris

Application(s) reference: 24/00503/FUL 24/00504/LBC

Proposed : Demolition of existing conservatory, erection of single sroret garden room on rear elevation

At : Paradise Row, Angel Cottage , Fosse Way, Halford, Warwickshire CV36 5BW

For : Mr Mark Humphris

Application(s) reference: 24/00561/TREE

Proposed : T1 - sycamore - Remove.

At : Oaktree Barn, Mill Lane, Halford, Shipston-on-Stour CV36 5BY

For : Mr Stuart Henderson

7. Finance:

The internal audit was conducted on the 13th of April 2023 by Kenneth Dunn.

To complete the Annual Financial Return for the year ending 31st March, 2024:-

a) Councillors to complete the Statement of Assurance;

This was universally agreed by the Council

b) Chairman to sign The Statement of Accounts;

This was done and the RFO countersigned

c) Chairman to sign the Bank Reconciliation as at 31st March, 2024.

Done by both Chairman and RFO with the consent of the Council

To agree that as this parish council has not exceeded either income or expenditure totaling over £ 25,000 and has met the qualifying criteria they wish to certify themselves exempt from a limited assurance review. Agreed unanimously by the PC

8. Accounts for payment.

Clerks Salary/Expenses £ 500.00

WALC £ 176.00

Kenneth Dunn (Internal Audit) £ 50.00

Bank Charges £ 18.00

Clear Insurance Management Ltd (Insurance) £ 912.89

Japonica Pride £ 59.50 + £ 59.50

Idverde Limited (Play Area) £ 3411.83

Halford Bridge £ 100.00

Shipston First Responders £ 1500.00

Receipts: 50% Precept £ 3600.00 from SDC

V.A.T. Reclaim £ 608.64

Possible support for the Shipston First Responders

After a brief outline that a new car was required for volunteers medics covering a large area a donation of £ 1500.00 was agreed to this worthwhile cause.

Halford PC adopted the updated financial regulations from NALC

9. Councillors reports –

District Councillor Malcolm Littlewood:

The Joint Warwickshire Local Plan is being developed by the current administration. From the point of view of Parishes, this is an important document that will replace the current Core Strategy and planning 'control' in the future and, as such, will have impact on our local environment.

10. Comments from the public –

None

Meeting closed: 7.20 pm

Signed Chairman.....July 2024