

Halford Parish Council

A member of the Warwickshire and West Midlands Association of Local Councils

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Clerk of the Council

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NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held at Halford Bridge Inn on Wednesday the 8th of May 2024 commencing directly after the close of the Parish Assembly

An Agenda is appended below.

Karen D Parnell

Clerk of the Council

23rd April 2024

A G E N D A

1. To Elect a Chairman for the ensuing Municipal Year.
2. To Elect a Vice-Chairman for the ensuing Municipal Year.
3. Disclosure of Interests. Councillors are asked to declare personal interests in any items on the agenda. Councillors are reminded that the Code of Conduct that takes effect from May 2021 provides that should they have a prejudicial interest in any matter under discussion they should withdraw from the room and not seek to influence a decision about the matter.
4. Apologies
5. Minutes of the Parish Council Meeting of 6th March 2024
6. Matters arising therefrom and new matters
Village Maintenance – Replacement Noticeboard
7. Comments from the public relating to items on this Agenda.
8. Finance: Internal audit of 13th April 2024.
9. To complete the Annual Financial Return for the year ending 31st March, 2024:-

- a) Councillors to complete the Statement of Assurance
- b) Chairman to sign The Statement of Accounts;
- c) Chairman to sign the Bank Reconciliation as at 31st March, 2024.

To agree that as this parish council has not exceeded either income or expenditure totaling over £ 25,000 and has met the qualifying criteria they wish to certify themselves exempt from a limited assurance review.

10. Planning:

11. Accounts for payment.

Clerks Salary/Expenses £ 500.00

WALC £ 161.00

Kenneth Dunn (Internal Audit) £ 50.00

Bank Charges £

Japonica Pride £

Stratford District Council (Land Lease) £ 175.00

BHIB Ltd (Insurance) £

Receipts:

50% Precept £ 3600.00 from SDC

12. To deal with any correspondence.

13. Councillors reports.

14. Questions from the public.